

Community Area Partnership Agreement 2014/15

Claim for running costs April 2014 – March 2015

Your Details:

Name:	Phil McMullen
Partnership:	BA13+ Partnership (Westbury Area)
Address:	37 Sandridge Road Melksham Wiltshire SN12 7BQ
Phone:	01225 706134
Email:	ba13plus@outlook.com

Bank Account Details:

Account name:	Westbury Area Partnership (BA13+ Partnership)
Sort code:	30-99-13
Account no.	17862560
Balance of funds at beginning of year:	£787 (excluding ring-fenced monies)

Details of Claim:

	Cost:
Administrator / Project Officer (inc travel) costs: <ul style="list-style-type: none">Part time Administrator (up to 8 hours per week at £14.50 p/h) to include travel & misc expenses: $8 \times 14.50 = £116 \times 49 \text{ wks} = £5684 \text{ pa}$	£5684
Consultation activities, public events, analysis, etc: <ul style="list-style-type: none">Includes Partnership Meetings and activities associated with the update of the Community Plan and associated publicity	£200
Advertising & promotion (inc websites): <ul style="list-style-type: none">General promotion of the Partnership, its meetings, activities and sub-groups; websites, domains and software licences	£300
Plans, questionnaires, other printing costs: <ul style="list-style-type: none">To support consultation and production of revised Community Plan	£200
Office expenses, consumables, etc.: <ul style="list-style-type: none">details	£116
Total claim for the year ending March 2015	£6500

I confirm that the costs claimed for here will be incurred by the BA13+ Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2012/13 and hereby apply for the the funding to be released.

It is understood that the funding will be released by the Area Board in two tranches, April to September and October – March subject to approval of the Partnership's workplan

Signed: Carole King, Chair

Date: 20/05/14

Please post your Annual Workplan and Claim Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall,
Trowbridge BA14 8JN